

Holley-Navarre Water System, Inc.

Pre-Board Board Meeting Minutes

August 15th, 2017

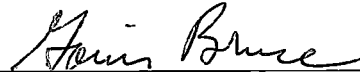
Bien May, Board President, instructs Paul to call the meeting to order at 6:00 P.M. The following Board of Directors were present: Bien May (late arrival, attended the first part of the meeting telephonically), Gaius Bruce, James Calkins, Brian Kelly and Ricki DeSantis. Troy Bossier and Robert Coley attended via telephone. Also present were: Paul Gardner, Barbara Carawan, Phil Phillips, Clinton Wells, Dale Long, Zach Lewis, Danny Hawkins, Sherry DeVasher, Cory Snyder, Mike Tidwell and Deborah Kharuf (stenographer).

Agenda Items

Paul goes over the board meeting agenda:

1. Backflow Policy – The Board was previously provided with the policy for review and approval is required. Ricki has researched information related to hurricanes and other scenarios in relation to backflow procedures and discussion ensues. Phil addresses his concerns and clarifies that this policy was previously reviewed and it's required to stay in compliance with state regulations.
2. Group Health Insurance Renewal – Approval is needed to renew HNWS' group insurance plan. An underwriter with Underwood Anderson, Dave Strohmeier, presents his recommendations after reviewing several different policies with the insurance committee, which is to stay with UHC and with the current plan. Brian also inquires on the retirement plan that's being administered by Wells Fargo, specifically the status of certain participants.
3. Election Committee Report – The election committee has met and presents their recommendations to the Board. This includes removing proxy PIN numbers, other alternatives for validation and the necessity of absentee ballots. Discussion ensues on the aforementioned election committee meeting; what was discussed, who attended, if board members were in agreement, etc. This results in Bien postponing the discussion until the regular board meeting.
4. MXU Damages – Paul brings up recent instances of damage to meter parts caused by members and the cost associated with repairs. Suggestions on how to handle the repairs, who is responsible, and the costs were then discussed.

Meeting adjourned 7:10 P.M.



Gaius Bruce Secretary/Treasurer