

Holley-Navarre Water System, Inc.

Regular Board Meeting Minutes

June 19th, 2018

Will Goulet, Board President, called the meeting to order at 6:00 P.M. The following Board of Directors were present: Will Goulet, Daryl Lynchard, Mark Miller, Debbie Gunnoe and Geo Mayer. Also present were: Paul Gardner, Barbara Carawan, Clinton Wells, Zach Lewis, Cory Snyder, Danny Hawkins, Torin Brand, Dale Long, Mark Turner, Keith Kilpatrick and Deborah Kharuf (stenographer).

Approve the Removal of Appointed Board Members

Mark Miller motions to have Geo Mayer and Debbie Gunnoe immediately removed from their appointed positions on the HNWS board. The reasons cited include the way TCHC's general manager was removed, which caused a financial loss as well as public embarrassment to HNWS. **Daryl Lynchard seconds.** Brief discussion in which Debbie addresses those accusations and Geo thanks the remaining board members for previously appointing him. **Mark Miller and Daryl Lynchard vote "aye." Motion passes.**

Board President Appointment

Daryl Lynchard motions to approve Will Goulet as President of the Board. Mark Miller seconds. Motion passes unanimously.

Board Vice-President Appointment

Daryl Lynchard motions to approve Mark Miller as Vice-President of the Board. Will Goulet seconds. Motion passes unanimously.

Board Secretary/Treasurer Appointment

Daryl Lynchard motions to appoint Doug Larson as the HNWS Secretary/Treasurer. Mark Miller seconds, and adds that he feels HNWS will benefit from Doug being in this position. **Motion passes unanimously.**

Personnel Chair

Mark Miller motions to appoint Will Goulet as personnel chair. Daryl Lynchard seconds. Motion passes unanimously.

Finance Chair

Will Goulet motions to appoint Daryl Lynchard as the finance chair. Mark Miller seconds. Motion passes unanimously.

Check Signers

Will Goulet recommends having Mark Miller as a check signer for TCHC and HNWS and Mark accepts.

Pension/401K Trustees

No action is needed as this was previously addressed.

FRUS Director Appointment

Will Goulet motions to appoint Mark Miller to the FRUS Board as a representative of HNWS. Daryl Lynchard seconds. Motion passes unanimously.

May 15th, 2018 Meeting Minutes

Daryl Lynchard motions to approve the meeting minutes as presented. Mark Miller seconds. Motion passes unanimously.

May Membership Certificates

There were 404 new membership certificates issued and 388 cancelled. **Daryl Lynchard motions to approve the 404 new membership certificates as presented. Mark Miller seconds. Motion passes unanimously.**

Financial Report

Paul presents the financial report for May. There was \$915,559.10 in total revenue with expenses of \$839,700.83, resulting in a net income of \$75,858.27. There were 34 new water taps and 28 new sewer taps. Brief discussion clarifying restricted and unrestricted income with Barbara providing clarification. **Daryl motions to approve the financial statements as presented. Mark Miller seconds. Motion passes unanimously.**

Unfinished Business

None.

New Business

1. *2018-2019 HNWS Insurance Renewal* – Jim Grace presents an overview of HNWS' insurance portfolio and what types of coverage are included. He also points out that this year's premium renewal is \$10,109.00 less than last year. Will would like verification that the Greskovich property is included in the policy. Jim will verify that it's covered. **Daryl Lynchard motions to approve the renewal as presented. Mark Miller seconds. Motion passes unanimously.**

Engineers Report

Cory reports there haven't been any major extensions but he's currently working on commercial projects. Will would like an overview of current projects/estimated dates presented at the next meeting (in-house projects) in case they may inconvenience Navarre residents.

Mark Miller requests to add an item to the agenda, addressing the empty seats on the Board. Daryl Lynchard seconds. Discussion ensues on how to fill the seats, with Daryl suggesting a process similar to the annual election and appointing whomever the members vote for. **Mark Miller motions to announce there are four open seats on the Board, then give a two week period after the announcement date to allow members to submit their paperwork. After the vetting process, one week prior to next month's regular meeting, members will be allowed to come in and do a "straw poll" to select who they want on the Board. Daryl Lynchard seconds. Motion passes unanimously.**

Public Forum

Heather Scruggs: 2310 Crescent Wood Road – Ms. Scruggs points out that three people have already been vetted and she asks if they need to re-submit and obtain signatures again. The Board agrees they should update their information on the application but it would not be necessary to obtain signatures again.

Brad Mayer: 2138 Palmetto Lake Drive – Mr. Mayer is on the board of his homeowner's association and previously contacted the water system (last April) requesting a tap for their dock and boat slip. His request was denied. Cory explains that our permit from the Water Management District prohibits issuing yard meters, it's not that we choose not sell meters for those purposes. He's told that a well would be another option for water at their dock.

Daryl Lynchard motions to adjourn. Mark Miller seconds. Motion passes unanimously.

Action Items

1. Jim Grace will verify that the Greskovich property is included in the HNWS insurance renewal.
2. Cory will update the Board on current in-house engineering projects and their estimated timeframes for completion during next month's meeting.

Meeting adjourned 6:30 P.M.



Doug Larson Secretary/Treasurer